



Government College of Engineering and Technology
Chak Bhalwal, Jammu

INVITATION LETTER

Package Code: TEQIP-III/JK/gcej/162

Current Date: 21-May-2019

Package Name: TEQIP-III/GCET/Language Lab.

Method: Shopping Goods

To,

Sub: INVITATION LETTER FOR TEQIP-III/GCET/Language Lab.

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Item Name	Specifications	Qty.	Place of Delivery	Installation Requirement (if any)
1	Language Lab.	(For detailed specifications refer Annexure-I)	1	PRINCIPAL DEPARTMENT OF HUMANITIES GOVT. COLLEGE OF ENGG. & TECHNOLOGY CHAK BHALWAL, JAMMU-181122 (J&K)	YES

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme [TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. **Quotation**

- 3.1 The contract shall be for the full quantity as described above.
- 3.2 Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
- 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit Price.
- 3.4 Applicable taxes shall be quoted separately for all items.
- 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- 3.6 The Prices should be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than **55**days after the last date of quotation submission.
6. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be Substantially responsive i.e. which
 - 6.1 are properly signed; and
 - 6.2 Confirm to the terms and conditions, and specifications.
7. The Quotations would be evaluated for all items together.
8. Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
 - 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of Contract.
 - 8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.
9. Payment shall be made in Indian Rupees as follows:

After Satisfactory Installation and Verification from the Concerned Department - 100% of total cost
10. Successful tenderers have to give 10% of the purchase order cost as a performance security in the form of bank guarantee as per the format which will remain valid till warranty period.
11. All supplied items are under warranty of **24** months from the date of successful acceptance of items and AMC/Others is **NA**.
12. You are requested to provide your offer latest by **15:00** hours on **05-Jun-2019**.
13. Detailed specifications of the items are at Annexure I.
14. Training Clause (if any) **YES**
15. Testing/Installation Clause (if any) **YES**
16. Performance Security shall be applicable: %
17. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
18. Sealed quotation to be submitted/ delivered at the address mentioned below, **Government College of Engineering and Technology, Chak Bhalwal, Jammu**

19. The offer/bid should be submitted in two bid systems (i.e.) Technical bid and Financial bid as per the format mentioned in Annexure- II & III.

20. Technical Bid :

The technical bid comprising of following documents should be sealed in envelope “A” mentioning Technical Bid on top of the envelope. The envelope must mention package no. and name.

- i) The Technical Bid should be submitted as per the bid format. (Annexure-II)
- ii) A compliance list against the technical specifications as per Annexure-I should be provided.
- iii) Proof of Registration of the bidder.
- v) Copies of PAN Card and GST registration no.
- vi) Signed copy of the tender document, with company seal, agreeing to the terms & conditions must be submitted.

All documentary proof must be listed on the letterhead of the company. This part of bid should not contain any “Price information”.

21. Financial Bid :

- i) Financial bid should indicate item wise price for the items mentioned in the technical bid as per the format. (Annexure-III)
- ii) The price quoted should be F.O.R GCET Jammu.
- iii) All duties and other levies payable by the supplier under the contract shall be included in the unit price.
- iv) The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- v) The Prices should be quoted in Indian Rupees only.
- vi) The Financial bid should be sealed in envelope “B” mentioning Financial Bid on top of the envelope. The envelope must mention package no. and name.

22. Both the envelopes (containing Technical Bid and Financial Bid) should be packed in a big envelope and should subscribe the Shopping/Package No. and Name.

23. Opening of Bids:

- i) The technical bid will be opened first and it will be examined by a technical committee (as per specification and requirement mentioned in the NIQ).
- ii) The financial offer/bid will be opened only for the technically qualified bidders/vendors as decided by the technical committee, and will be opened subsequently for further price comparison.

24. Tenderer or his/her authorized representative (with proper authorization letter for opening of technical bids and also for opening of price bids) may choose to be present at the time of opening of Technical bids/Price Bids.

25. The Institute reserves the right to reject any bid not fulfilling the eligibility criteria.

26. Supply of Items: Free of cost at GCET Jammu by the vendor.

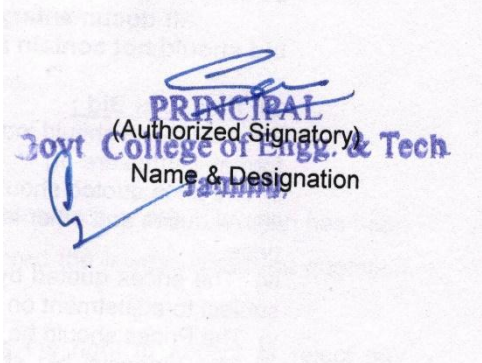
27. IMPORTANT:

- i) A bid submitted with false information will not only be rejected but also the OEM/vendor will be debarred from participation in future tendering process.
- ii) Each bidder shall submit only one quotation
- iii) In case of any dispute, the decision of the Principal of this Institute shall be final and binding on the bidders.
- iv) In case the due date for submission of the tender happens to be a holiday, the same will be accepted on the next working day.
- v) The Authority of GCET Jammu reserves the right to reject any or the entire tender bids received without assigning any reason thereof.
- vi) The technical bid will be evaluated first and price bids will be opened in respect of those OEMs/Vendors, who are found technically qualified after evaluation of Technical bids.
- vii) Bidder should submit the tender document, duly signed and stamped on every page in token of accepted all the terms and conditions of the tender.

viii) The institute does not bind itself to offer any explanation to those bidders whose technical bids have not been found acceptable by the technical evaluation committee of the institution.

ix) The bids (Technical & Financial) once submitted will be the property of the institute.

28. We look forward to receiving your quotation and thank you for your interest in this project.



PRINCIPAL
(Authorized Signatory)
Name & Designation
Joyt College of Engg. & Tech

Annexure I

Sr. No	Item Name	Specifications	Qty.
1	Language Lab.	<p><u>Specifications of the Language Lab software are as under:</u></p> <ol style="list-style-type: none"> 1. Lessons are listened to by the students which are pre-recorded by the experts and with each lesson an exercise should be available. 2. For practicing pronunciation, Intonation, Stress & Rhythm, a text-to-speech engine, for converting any textual content into audio and recording and also for providing speech recognition functions, with the help of which students will be able to practice the pronunciation and teacher may evaluate their performance through the software. Student may compare the correctness of his/her pronunciation, first after listening the pre-recorded voice, and then compare it with his own voice. 3. Students listen to and repeat after a model track to practice Common everyday situations and conversations & Dialogues, while their voices are recorded. 4. Teacher can assign a student to act as a demonstrator, connect his monitor to projector and present a Power point presentation in front of all other students. 5. A resume generator module for the Resume/Bio data preparation, Teacher can have conversation with student through the software for explaining or assistance. Teacher can monitor the student's monitors, both screen and the sound, in real time. 6. For Vocabulary improvement programs and Role play, teachers may easily conduct through the system, word quiz -type language learning tests. Quiz words may be entered by the teacher either manually or by uploading a word list and a dialogue that shall appear on the screen and students shall fill their answers in it. Through this activity teacher can create, launch and save tests, as well as collect results. 7. The system should be of such type through which a student may perform voice chat or written chat among themselves. 8. The system facilitate teacher to create different group and perform group discussion or pair discussion at the same time for different group and record their discussion. <p>In classroom, teacher should be able to automatically monitor, evaluate and collect student performance through the software. Clear indication of student's progress and performance should be displayed on teacher's system. After finishing the Activity, full student work, student recordings or exercise reports can be collected for evaluation from the software. Objective results for each student shall be provided to teachers with the help of software's speech recognition technology.</p> <p>The Features given above pertain to the syllabus of Communication Skills (HMC-111 & HMC-211). The features are generic in nature and does not belong to any Software brand in particular.</p>	1+20 User (Perpetual Licence)
2.	Headphone with MIC	Headphone with MIC	21 Nos.

TECHNICAL BID DOCUMENT

**FORMAT TO BE FILLED BY THE OEM OR AUTHORIZED VENDORS FOR
SUBMITTING TENDER FOR PROCUREMENT OF _____**

1. Name of the Tenderer :

2. Details of Address of the Vendors :
(Attach details)

3. Proof of Registration or trade license :
(Attach copies)

4. PAN and GST registration no (attach copies) :

Certified that all above information are correct to the best of my/our information, knowledge and belief.

Dated signature & seal of the OEM/Vendor

FORMAT FOR QUOTATION SUBMISSION

(In letterhead of the supplier with seal)

Date: _____

To: _____

Sl. No.	Description of goods \ (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No. _____